

# **BUDGET**

## **2014**



Republic of the Philippines  
**SAMIBUL WATER DISTRICT**

San Miguel, Bulacan

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EXCERPTS FROM THE MINUTES OF THE MEETING OF THE SAMIBUL WATER DISTRICT BOARD OF DIRECTORS HELD ON NOVEMBER 28, 2013 AT SAMIBUL WATER DISTRICT OFFICE, SAN MIGUEL, BULACAN.

X-----X  
Present:

- |                                       |   |                           |
|---------------------------------------|---|---------------------------|
| 1. Director Francisco M. Concepcion   | - | Board Chairman            |
| 2. Directress Carmelita Sonia N. Cruz | - | Vice Chairwoman           |
| 3. Directress Amelia S. Evangelista   | - | Board Secretary/Treasurer |
| 4. Director Herminio P. Taruc         | - | Board Member              |

Also Present:

- |                          |   |                 |
|--------------------------|---|-----------------|
| 1. Mrs. Brigida C. Viola | - | General Manager |
| 2. Engr. Ronilo L. Chico | - | WUM/DO - A      |

Absent:

- |                               |   |                         |
|-------------------------------|---|-------------------------|
| 1. Director Rafael B. Payaual | - | Board Member (On-Leave) |
|-------------------------------|---|-------------------------|

**BOARD RESOLUTION NO. 24, S. 2013**

**Resolution Approving the Budget for Fiscal Year 2014  
Amounting to P71,286,106.15**

WHEREAS, SAMIBUL WD has set targets for; number of new service connections (540), collection efficiency (90%) in order to attain an income level needed for sustaining both the operational and capital expenditures;

WHEREAS, SAMIBUL WD intends to maintain a level of good standing with regards to on-time payment of amortizations to LWUA and prompt payment to suppliers and contractors;

WHEREAS, management has recommended that major capital expenditures, amounting to P27,890,000.00, be financed from savings accumulated in previous years to finance the proposed well drilling in Bagong Silang, Salangan and Pulong Bayabas; rehabilitation of existing water reservoirs and pipeline extensions to several barangays;

WHEREAS, such programs will increase the percentage of present service coverage area, improve water service in the existing area, especially during peak hours, and hasten recovery of investment;

WHEREAS, management has recommended approval of Operations and Maintenance Expenses – P33,941,104.00; Minor Capex – P4,804,000.00; Debt Service – 2,087,160.00; Reserve (3% of Collection of A/R-Customers) – P1,504,900.35; Franchise Tax – P1,058,941.80, a total of **P43,396,106.15**; However, total major capex amounting to P 28,000,000.00 shall be sourced from the savings of previous years operation and/or a loan from LWUA or other banks maybe considered.

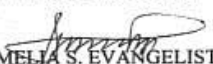
WHEREAS, the Board has found, after discussion and deliberation, that the proposed budget for FY 2014 can support the organizational activities and minor capital expenditures of the water district for the year 2014;

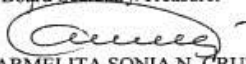
THEREFORE, upon unanimous decision of all the members of the Board;

BE IT RESOLVED AS IT IS HEREBY RESOLVED, that the Budget for Fiscal Year 2014 amounting to **P71,286,106.15** be approved.


APPROVED: November 28, 2013. San Miguel, Bulacan.


Certified true and correct:

  
AMELIA S. EVANGELISTA  
Board Secretary/Treasurer

  
CARMELITA SONIA N. CRUZ  
Board Vice Chairwoman

Attested:

  
HERMINIO P. TARUC  
Board Member

  
FRANCISCO M. CONCEPCION  
Board Chairman

**SAN MIGUEL WATER DISTRICT**  
San Miguel, Bulacan

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**ASSUMPTIONS**  
January to December, 2014

**I. SERVICE CONNECTIONS:**

No. of service connections as of December, 2013 - 7,760  
Average increase per month - 45

**II. WATER RATES:**

Classification	Minimum Charge	Commodity Charges				
		10 cu.m.	11-20 cu.m.	21-30 cu.m.	31-40 cu.m.	41-50 cu.m.
Residential ½"	143.00	15.50	16.75	18.25	20.00	22.00
Residential 1"	457.00	15.50	16.75	18.25	20.00	22.00
Semi-Commercial C	178.75	19.35	20.90	22.80	25.00	27.50
Semi-Commercial B	214.50	23.25	25.10	27.35	30.00	33.00
Semi-Commercial A	250.25	27.10	29.30	31.90	35.00	38.50
Commercial	286.00	31.00	33.50	36.50	40.00	44.00

**III. COLLECTION EFFICIENCY:**

On-Time paid 85 %  
Collection Efficiency 90 %  
Penalty Charge 10 % on delinquent current billings  
Collection Efficiency on Arrears 10 %

**IV. OTHER BUSINESS INCOME:**

Inspection Fee - P 100.00  
Registration Fee - 100.00  
Notarial Fee - 175.00  
Meter Maintenance - 1,000.00  
Tapping/Installation Fee  
    a. Average/Standard connection - 300.00  
    b. Cross road connection - 700.00  
Reconnection Fee  
    a. Temporary disconnected - 150.00  
    b. Mainline disconnected - 600.00  
Relocation Fee - 100.00  
Change or transfer of ownership - 500.00  
Penalty for illegal connection/  
    Tampering fine - 2,000.00

V. LONG-TERM DEBTS ( LWUA ) Monthly Amortization:

Level III Loan ( Acct. # 3-542 – R )	-	P	35,800.00
Level III Loan ( Acct. # 3-542 – S )	-		9,930.00
Loan Account # 4-2205 (KfW)	-		<u>128,200.00</u>
Total Monthly Amortization		P	173,930.00
Multiply by 12 months			<u>x 12</u>
Total Annual Amortization		<b>P</b>	<b><u>2,087,160.00</u></b>

VI. ANNUAL PROCUREMENT PLAN:  
( ESTIMATED CAPITAL EXPENDITURES )

**A. ANNUAL SUPPLIES (Operation) **P 1,804,000.00****

1. 540 units Water Meter at P 1,000.00/unit	P	540,000.00
2. Service connection materials and supplies (projected 540 service connection at P 1,600.00/connection)		864,000.00
3. Office tables and chairs		100,000.00
4. IT Equipment		150,000.00
5. Concrete cutter		100,000.00
6. Tools		50,000.00

**B. TRANSPORTATION EQUIPMENT **P 3,000,000.00****

1. One (1) Pick-Up vehicle	P	1,500,000.00
2. One (1) Water Tanker		1,500,000.00

**C. ANNUAL INVESTMENT PLAN **P 27,890,000.00****

1. Rehabilitation of elevated reservoir at Poblacion (PS #1)	P	1,600,000.00
2. Rehabilitation of elevated reservoir at Rosemoor (PS #5)		500,000.00
3. Rehabilitation of Pumphouse at Poblacion (PS #1)		250,000.00
4. Lot Acquisition for proposed location of wells at:		
a. Bagong Silang		500,000.00
b. Sta. Lucia		500,000.00
c. Salangan		1,000,000.00
d. Bicalat		500,000.00

5. Pipeline Extensions at:	
a. Saedalan (Parallel line)	738,000.00
b. Bantog (Parallel line)	707,000.00
c. Salacot (Parallel line)	522,000.00
d. Bulualto	680,000.00
e. Pulong Duhat	730,000.00
f. Pulong Bayabas	540,000.00
g. Pacalag	540,000.00
h. Sitio Pinaggala, Bulualto	130,000.00
i. Batasan Matanda	730,000.00
6. Construction of Ground Reservoir at:	
a. Sta. Rita PS #4	3,600,000.00
7. Well Drilling at:	
a. Bagong Silang	2,600,000.00
b. Salangan	1,800,000.00
c. Pulong Bayabas (Farm Masters)	1,800,000.00
8. Construction of Pump House:	
a. Bagong Silang	400,000.00
b. Salangan	400,000.00
c. Pulong Bayabas (Farm Masters)	400,000.00
9. Electro-Mechanical Equipment at Pulong Bayabas (Farm Master)	1,500,000.00
10. Power Supply (Meralco) at Pulong Bayabas (Farm Master)	1,000,000.00
11. Generator Set 50 KVA for Pulong Bayabas (Farm Master)	1,125,000.00
12. Treatment Facilities for Pulong Bayabas	80,000.00
13. Booster Pump at Sta. Rita	790,000.00
14. Generator Set – 25 KVA, 1 phase for Buencamino Pumping Station	872,000.00
15. Production Meters for three (3) Pumping Stations ( Poblacion, Buencamino & Calumpang)	225,000.00
16. Maintenance/Replacement of GI Pipes	
a. Progreso St.	315,000.00
b. Sempio St.	350,000.00
c. Buencamino St.	355,000.00
17. Additional Height of fencing (steel fencing), Plastering of CBH fence and cutting/lumbering of trees at Sta. Rita, PS #4	72,000.00
18. Construction of Guard House (steel) at vacant lot, Poblacion and steel door at PS#3	39,000.00

**TOTAL ANNUAL PROCUREMENT PLAN**

**P 32,694,000.00**

**SAN MIGUEL WATER DISTRICT**  
San Miguel, Bulacan

**BUDGET SUMMARY**

**A. PROPOSED EXPENDITURES FOR CY 2014**

*(Financed by 2014 Operations)*

**1. OPERATION AND MAINTENANCE :**

a.	Personal Services	13,179,244.00		
b.	Maintenance & Other Operating Expenses	19,773,200.00		
c.	Other Operating & Maintenance Exp.	988,660.00		
	<b>Total Operation and Maintenance Expenses</b>		<b>P</b>	<b>33,941,104.00</b>

**2. MINOR CAPEX :**

a.	540 units of Water Meter at 1,000.00/unit	540,000.00		
b.	Service Connection Materials & Supplies (projected 540 s.c. at 1,600.00/s.c.)	864,000.00		
c.	Office Tables and chairs	100,000.00		
d.	IT Equipment & Software	150,000.00		
e.	Concrete Cutter	100,000.00		
f.	Tools	50,000.00		
g.	One (1) Pick-up vehicle	1,500,000.00		
h.	One (1) Water Tanker	1,500,000.00		
	<b>Total Minor Capital Expenditures</b>		<b>P</b>	<b>4,804,000.00</b>

**3. DEBT SERVICE :**

a.	Loan Account # 3-542 - Regular	429,600.00		
b.	Loan Account # 3-542 - Soft	119,160.00		
c.	Loan Account # 4-2205 (KfW)	1,538,400.00		
	<b>Total Debt Service</b>		<b>P</b>	<b>2,087,160.00</b>

**4. RESERVE :**

	<u>3% from Collection of Accounts Receivable</u>		<b>P</b>	<b>1,504,900.35</b>
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**5. TAXES :**

	<u>Franchise Tax ( 2% )</u>			<b>1,058,941.80</b>
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<b>TOTAL</b>			<b>P</b>	<b>43,396,106.15</b>
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**B. MAJOR CAPEX**

*(Financed by Samibul WD Savings)*

1.	Rehabilitation of Elevated Reservoir at Poblacion (PS#1)	1,600,000.00		
2.	Rehabilitation of Elevated Reservoir at Rosemoor (PS#5)	500,000.00		
3.	Rehabilitation of Pump House at PS#1	250,000.00		
4.	Lot Acquisition for the proposed location of wells at:			
	a. Bagong Silang	500,000.00		
	b. Sta. Lucia	500,000.00		
	c. Salangan	1,000,000.00		
	d. Biclat	500,000.00		

5.	Pipeline Extentions:	
	a. Brgy. Sacdalan (Parallel line)	738,000.00
	b. Brgy. Bantog (Parallel line)	707,000.00
	c. Brgy. Salacot (Parallel line)	522,000.00
	d. Brgy. Bulualto	680,000.00
	e. Brgy. Pulong Duhat	730,000.00
	f. Brgy. Pulong Bayabas	540,000.00
	g. Brgy. Pacalag	540,000.00
	h. Sitio Pinagpala, Bulualto	130,000.00
	i. Batasan Matanda	730,000.00
6.	Construction of Ground Reservoir at:	
	a. Sta. Rita (PS#4)	3,600,000.00
7.	Well Drilling at:	
	a. Bagong Silang	2,600,000.00
	b. Salangan	1,800,000.00
	c. Pulong Bayabas (Farm Masters)	1,800,000.00
8.	Construction of Pump House at:	
	a. Bagong Silang	400,000.00
	b. Salangan	400,000.00
	c. Pulong Bayabas (Farm Masters)	400,000.00
9.	Electro-Mechanical Equipment at Pulong Bayabas (Farm Master)	1,500,000.00
10.	Power Supply (Meralco) at Pulong Bayabas	1,000,000.00
11.	Generator Set 50 KVA for Pulong Bayabas	1,125,000.00
12.	Treatment Facilities for Pulong Bayabas	80,000.00
13.	Purchase of Booster Pump at Sta. Rita	790,000.00
14.	Purchase of Generator Set - 25 KVA, 1 phase for Buencamino (PS#2)	872,000.00
15.	Purchase of Production Meters for:	
	a. Poblacion (PS#1)	75,000.00
	b. Buencamino (PS#3)	75,000.00
	c. Rosemoor (PS#5)	75,000.00
16.	Maintenance/Replacement of GI Pipes	
	a. Progreso St.	315,000.00
	b. Sempio St.	350,000.00
	c. Buencamino St.	355,000.00
17.	Additional Height of fencing (steel fencing), plastering of CBH fence and cutting/lumbering of trees at Sta. Rita, PS#4	72,000.00
18.	Construction of Guard House (steel) at vacant lot, Poblacion and steel door at PS#3	39,000.00
<b>Total Major Capex</b>		<b>P 27,890,000.00</b>
<b>GRAND TOTAL</b>		<b>P 71,286,106.15</b>

**SAN MIGUEL WATER DISTRICT**  
San Miguel, Bulacan

**BUDGET FOR CY 2014**  
**Budgetary Items**

Acct. No.	Account Name		
	<b>Personal Services</b>		
701	Salaries and Wages - Regular	P	<u>6,132,144.00</u>
	<b>Other Compensation</b>		
711	Personnel Economic Relief Allowance (PERA)	P	864,000.00
713	Representation Allowance (RA)		342,000.00
714	Transportation Allowance (TA)		342,000.00
715	Clothing/Uniform Allowance		180,000.00
717	Productivity Incentive Bonus		180,000.00
723	Overtime and Night Pay		557,460.00
724	Cash Gift		180,000.00
725	Year End Bonus		511,020.00
742	Terminal Leave Benefits		466,980.00
	<b>Other Personnel Benefits</b>		
749-1	Rice Allowance	P	864,000.00
749-2	Monetization of Leave Credits		244,320.00
749-3	Year-End Christmas Bonus		511,020.00
749-4	Annual mental, medical & physical examinations		360,000.00
749-5	Anniversary Bonus		0.00
749-6	Additional Year-End Financial Assistance		180,000.00
749-7	Performance Bonus		360,000.00
749-8	Loyalty Incentive Pay		10,000.00
	<b>Total</b>	P	<u>6,152,800.00</u>
	<b>Personnel Benefit Contributions</b>		
731	Life and Retirement Insurance Contributions (GSIS)	P	735,900.00
732	PAG-IBIG Contributions		43,200.00
733	PHILHEALTH Contributions		72,000.00
734	ECC Contributions		43,200.00
	<b>Total</b>	P	<u>894,300.00</u>
	<b>TOTAL PERSONAL SERVICES</b>	P	<u>13,179,244.00</u>
	<b>MAINTENANCE &amp; OTHER OPERATING EXPENSES</b>		
751	Travelling Expenses - Local	P	240,000.00
753	Training Expenses		420,000.00
	<b>Total</b>	P	<u>660,000.00</u>
	<b>Supplies and Materials Expenses</b>		
755	Office Supplies Expenses	P	360,000.00
756	Accountable Forms Expenses		180,000.00
760	Chemicals Supplies Expenses		660,000.00
761-1	Gasoline, Oil and Lubricants - Vehicles		540,000.00
761-2	Gasoline, Oil and Lubricants - Gen-Set		120,000.00
765	Other Supplies Expenses		30,000.00
	<b>Total</b>	P	<u>1,890,000.00</u>